



LOST, MISSPELLED AND REPLACEMENT STUDENT CARD REQUEST FORM

Outreach Trainer Name: _____

ID#: _____ email _____ Outreach Trainer phone # _____

Outreach Trainer's Mailing Address:

Student Name as it appears on the outreach card: _____

Indicate Type of Course: 10 Construction 30 Construction
 10 General Industry 30 General Industry
 10 Maritime (indicate which type) _____

End Date of Course: _____

If the original training date was more than **5 years ago**, no replacement card is allowed to be issued. Training will need to be repeated.

If the original DOL outreach card was ordered in the online portal, you will need to order replacement card(s) in the portal. For information on requesting replacement cards on the portal, refer to the Portal FAQs.

\$25.00 fee for lost, misspelled or replacement Department of Labor outreach cards.

Type of payment: Visa # _____ exp date _____ CVV# _____

Master Card # _____ exp date _____ CVV# _____

Name on credit card: _____

If paying by check, please make check payable to Keene State College, and mail to OSHA Education Center, 175 Ammon Drive, Manchester NH 03103

fax request to: 603-645-0080

email to: lsingleton@keene.edu