



Certified Safety & Health Official Certificate Program

Completion Form

Please retain this form and the Course Completion Record sheet. When you have completed the assigned core requirements and appropriate number of electives for your certificate program, fill out the Completion Form and appropriate Course Requirement Completion Record (if transferring a course from another OTIEC you must include the certificate from that course), and mail to:

**OSHA Training Institute Education
Center 1050 Perimeter Rd., Suite 202
Manchester, NH 03103**

or fax: **603.645.0080**

Your Certified Safety and Health Specialist Certificate and plaque will be mailed to you within 30 days of our receipt of this Completion Form and the Course Completion Record sheet.

Name: _____
Last First Middle Initial Suffix

Home: _____
Street/P.O. Box City/Town State Zip Code

Phone: _____ Email: _____

Employer: _____ Your Title: _____

Employment: _____
Street/P.O. Box City/Town State Zip Code

Phone: _____ Email: _____

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Please indicate DATE of COMPLETION, and which Certificate Program(s) you are completing: _____
month day year

Construction

General Industry

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Please indicate to which address would like your certificate to be sent: Home Business



Keene State College OSHA Training Institute Education Center Region 1

Certified Safety & Health Official Certificate Program

Construction Requirements Course Completion Record

9 core courses plus
3 electives in the configuration noted

| Course Number | Course Title | Course Location | Date of Course Completion |
|---|--|-----------------|---------------------------|
| Nine (9) Core Courses | | | |
| 500 | OSHA Standards Trainer Course (Const.) or 502 | | |
| 510 | OSHA Standards Course (Construction) | | |
| 511 | OSHA Standards Course (General Industry) | | |
| 521 | Industrial Hygiene | | |
| 3015 | Excavation, Trenching & Soil Mechanics | | |
| 3085 | Principles of Scaffolding | | |
| 3095 | Electrical Standards | | |
| 3115 | Fall Protection | | |
| 7845 | Recordkeeping Rule | | |
| Electives: 3 required At least 1 Required from this long course section | | | |
| 2015 | Hazardous Materials | | |
| 2045 | Machinery and Machine Guarding | | |
| 2055 | Cranes in Construction | | |
| 2225 | Respiratory Protection | | |
| 2255 | Principles of Ergonomics | | |
| 2264 | Permit-Required Confined Space Entry | | |
| Electives Short term courses: 2 count as 1 elective, max 4 | | | |
| 7100 | Introduction to Machinery & Machine Safeguarding | | |
| 7105 | Evacuation & Emergency Planning | | |
| 7115 | Lock Out/Tag Out | | |
| 7120 | Introduction to Combustible Dust Hazards | | |
| 7200 | Bloodborne Pathogen Exposure Control | | |
| 7205 | Health Hazard Awareness | | |
| 7225 | Transitioning to Safer Chemicals | | |
| 7300 | Permit Required Confined Space Standards | | |
| 7400 | Noise Hazards in Construction & General Industry | | |
| 7500 | Safety & Health Management Systems | | |
| 7505 | Introduction to Accident Investigation | | |



Keene State College OSHA Training Institute Education Center Region 1

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9 core courses plus
3 electives in the configuration noted

General Industry Requirements Course Completion Record

| Course Number | Course Title | Course Location | Date of Course Completion |
|---|---|-----------------|---------------------------|
| Nine (9) Core Courses | | | |
| 501 | OSHA Standards Trainer Course (G.I.) or 503 | | |
| 511 | OSHA Standards Course (General Industry) | | |
| 510 | OSHA Standards Course (Construction) | | |
| 521 | Industrial Hygiene | | |
| 2045 | Machinery & Machine Guarding | | |
| 2255 | Principles of Ergonomics | | |
| 2264 | Permit-required, Confined Space Entry | | |
| 3095 | Electrical Standards | | |
| 7845 | Recordkeeping Rule | | |
| Electives: 3 Required At least 1 from this section | | | |
| 2015 | Hazardous Materials | | |
| 2225 | Respiratory Protection | | |
| 3115 | Fall Protection | | |
| Electives Short term courses: 2 count as 1 elective. Max 4 | | | |
| 7105 | Evacuation & Emergency Planning | | |
| 7115 | Lock Out/Tag Out | | |
| 7120 | Introduction to Combustible Dust Hazards | | |
| 7200 | Bloodborne Pathogen Exposure Control | | |
| 7205 | Health Hazard Awareness | | |
| 7225 | Transitioning to Safer Chemicals | | |
| 7400 | Noise Hazards in Costruction & General Industry | | |
| 7405 | Fall Hazard Awareness | | |
| 7500 | Safety & Health Management Systems | | |
| 7505 | Introduction to Accident Investigation | | |