**OSHA**<sup>®</sup> Training Institute Education Center

Keene State College



# **Become an OSHA Authorized Outreach Trainer**

Keene

### **Step 1:** OSHA Standards Course

Successfully complete the OSHA Standards course for the desired discipline (Construction 510, General Industry 511, Maritime 5410).

Visit OSHAedNE.com to find upcoming scheduled courses conveniently located near you.

OSHA courses can be arranged for groups on-site by contacting the OSHA Education Center.

Standards courses survey OSHA policies, procedures and standards, as well as safety and health principles. Special emphasis is placed on those areas that are the most hazardous, using OSHA standards as a guide. Each student receives a Code of Federal Regulations and materials related to the curriculum. A 50 question, closed-book examination must be passed to earn a certificate of completion.



## **Step 2:** 5 years of safety & health experience

#### <u>Complete the Prerequisite Verification Form</u> www.OSHAedNE.com/classroom

Complete the Prerequisite Verification Form documenting 5 years of safety experience\* in the selected discipline. Send the completed form, demonstrating working knowledge of the OSHA standards, to the OSHA Education Center along with the completed registration form and a copy of the OSHA Standards Certificate of Completion.

**NOTE:** A college degree in occupational safety and health, a Certified Safety Professional (CSP), or Certified Industrial Hygienist (CIH) designation may be substituted for two years of experience.

Your registration and associated documentation will be reviewed, and you will receive notice if your experience and knowledge of OSHA standards satisfy the Directorate of Training and Education /OSHA criteria to be approved to attend the Outreach Trainer course of your choice.

### Step 3:

#### **OSHA** Outreach Trainer Course

Successfully complete the OSHA Trainer Course in Occupational Safety and Health Standards for the desired discipline (Construction 500, General Industry 501, Maritime 5400).

**NOTE:** Students in outreach trainer courses must prepare a presentation on an assigned OSHA Outreach topic and successfully pass a closed-book written examination.

For those who successfully become Outreach Trainers, an update course is required every four years (Construction 502, General Industry 503, Maritime 5402). When registering for an update course, include a front and back copy of your current trainer card with the registration form.

A trainer who does not take an update prior to expiration has a 90-day grace period in which to still take the update course. During this time an expired trainer will be unable to teach. If the 90-day grace period has passed, an expired trainer must retake the appropriate full outreach trainer course, and a Prerequisite Verification Form must accompany the course registration form.

\* Five years of safety experience means: The person has knowledge of the OSHA standards gained by using them in their job for at least five years. They do not need to have devoted all of their time to safety and health, but safety and health was a part of their responsibilities.